

Rotary Club of Santa Rosa West  
Santa Rosa, CA

Minutes of the Board Meeting  
Wednesday March 18, 2020

Attendees:

<u>Board Members Present</u>		<u>Board Members Present</u>		<u>Board Members Present</u>	
Chuck Baker	yes	Kris Lepore	yes	Chris P-F	yes
Janet Coddling	yes	Gary Lucas	no	Steve Reis	no
Darcie Fellows	yes	David McDonald	yes	Harry Rubins	no
Mae H-M	yes	Mike Merrill	yes	Christine Schieberl	yes
Don Johnson	no	Susan Nowacki	no	Casey Williams	yes
Barbara Larson	yes	Milagros Ott	no		

**Guests:** \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**President Chuck** called our Board meeting to order at 12:05 PM. A quorum was established with 11 members virtually present.

David McDonald resigned from the position of interim Secretary. David made a motion to nominate Christine Schieberl as Secretary and the motion was 2<sup>nd</sup> by Chris Parr-Feldman. The vote was unanimously in favor of Christine Schieberl as Secretary.

**Secretary's Report:**

Our club currently has 26 active members, 14 Active R85 and 6 Honorary members, for a total of 46 members. We lost one member this month, Denise Chaparteguy.

We received a refund check from the Attorney General for \$25 for year-end 6/30/2018. This was a duplicate payment. We need to send in IRS forms 990, 990-PF or 990 EZ. Linkenheimer files these forms electronically. Barbara Larson sent the letter form the Attorney General to Kerri at Linkenheimer to look into.

Franchise Tax Board sent a statement with a \$0 balance and a \$50 fine. Barbara informed Christine that this fine needs to be paid right away.

Linkenheimer sent invoices for Club tax return prep and Community Fund tax prep for \$1700 each. Christine will prepare payments.

SRJC Foundation sent invoice for \$1250 for scholarships. Christine will prepare payment.

Poppy Bank sent bank statement for the Interact Group. Christine will mail it to Darcie. Poppy Bank has Tarina's address listed on the Club Operations, Community Fund & Crab Feed accounts. Barbara will talk to Sydney at Poppy Bank to put in a change of address. Christine is not a signer on the Club Operations or Community Fund accounts. The board agrees to add Christine Schieberl to both of these accounts.

Vanguard has Matt Delaney, Barbara Larson, Tarina Hall and Janet Coddling as authorized signers on the account. Tarina needs to be removed. Barbara will take care of this. Barbara asked Christine to send her a copy of the Vanguard statement.

Vanguard account balance as of February 29, 2020 is \$177,634.39

**Treasurer's Report:**

None

**President's Report:**

With the onset of COVID-19, regular meetings have been suspended. Our regular meeting net a loss of \$450/meeting. President Chuck had a meeting scheduled with Fr. Michael with St. Rose, reportedly to discuss a contract for our weekly meetings, but it has been postponed. The board should be actively seeking information about an alternative meeting location.

The experiment of a Zoom meeting for our Board Meeting went well and it has been proposed that we attempt this type of meeting for our General Membership meetings while we are in "shelter in place" status. If you cannot log on to Zoom via computer, tablet or smart phone, you can call in to listen to the meeting. This type of meeting would keep our members engaged and come up with a plan as a club for future Community involvement. We would suspend speakers during Zoom meetings, unless they were relevant to what we were currently working on. It was agreed by the board that we would attempt a General Meeting via Zoom on Monday March 23 at noon.

The Avenues of Service should be prepared to give a weekly report at the General Zoom meetings.

As a Rotary Club, we need to seek out the needs of our community and the effect COVID-19 had on it to determine ways we can help, financially and otherwise. Bring your ideas to the next General Club meeting.

**Avenues of Service Report:**

**Community Service:**

It was suggested that we include in our club communications a reminder for our members to support local businesses, volunteer at the Redwood Empire Food Bank, Blood Bank, Meals on Wheels and local churches. Many volunteers are senior citizens who cannot help at this time. It was also suggested that we offer to shop for our elderly friends and neighbors, and in general pitch in and help others any way we can.

April 11<sup>th</sup> Laguna Clean Up is on hold.

April 22<sup>nd</sup> is the 50<sup>th</sup> anniversary of Earth Day. Possible participation could be on hold.

Dictionary distribution is currently on hold. Kris Lepore will seek out alternative ways to safely distribute the dictionaries to the students. It is hopeful that we can find a way to distribute this year and that we won't have to wait for fall.

**Communications: (Club Service)**

It should be posted in our weekly Club newsletter to remind members to support the local businesses. This is a financially difficult time for them. Club members should also seek out to help local citizens or offer to shop for the elderly.

Casey will update our Social Media as to what our club is doing to help.

**Membership:**

Bob DeMasters has submitted a Membership application the club was notified on March 11, 2020 of his pending membership. The General Membership has 10 days to protest the induction of this new member. Pending no objections, Bob DeMasters will be inducted virtually at the next meeting.

**Other Business:**

Next General Meeting – Monday March 23 at noon via Zoom.  
Avenue of Service chairs will give a report.  
Induct new member

The meeting was adjourned at 1:00 PM

Respectfully Submitted,

Christine Schieberl  
Secretary

**Our next Board Meeting will be Wednesday, April 15, 2020, location and time TBD.**